(Must be on letterhead and signed prior to sending to NMLPDC)

1500 Ser Code/Serial Number Date

FIRST ENDORSEMENT on HMC Haze G. Underway, USN ltr of

From: (Commanding Officer or Commander, your command)

To: Commanding Officer, Naval Medical Leader and Professional Development Command (Code 1WPGMSC), 8955 Wood Road, Bethesda, MD 20889-5628

Subj: REQUEST FOR NON-BSO FUNDING FOR (IDENTIFY TRAINING NAME)

- 1. Forward, recommending approval. (Name of command) does not have sufficient funds to support this request at this time.
- 2. The member's absence from the duty station for the time required to attend (training) will not cause significant interruptions of service and care.
- 3. Point of contact name and contact information.

Commanding officer signature Commanding officer name

Copy to:

(Enter member's rank and last name)